

Safeguarding Policy – Adult Learners

Wylde Connections Limited

Effective date: 1 January 2026

Review date: December 2026

Policy owner: Operations Director (Charlotte Taylor)

1. Purpose

Wylde Connections Limited is committed to safeguarding adult learners aged 18 and over who engage in our training, learning and related activities. Safeguarding is central to promoting wellbeing, preventing harm and reducing the risk of abuse, exploitation or neglect.

This policy sets out how Wylde Connections fulfils its safeguarding responsibilities in a proportionate, respectful and learner-centred way.

2. Scope

This policy applies to:

- All adult learners participating in Wylde Connections programmes
- Employees, associates, trainers, assessors and contractors
- Anyone acting on behalf of Wylde Connections

It applies across all delivery contexts, including in-person, online and blended learning.

3. Legal and regulatory framework

This policy is informed by relevant legislation and guidance, including:

- Care Act 2014
- Counter-Terrorism and Security Act 2015
- Prevent Duty Guidance
- Safeguarding Vulnerable Groups Act 2006
- Data Protection Act 2018 and UK GDPR

4. Policy statement

Wylde Connections will:

- Promote a safe, respectful and inclusive learning environment
- Take all safeguarding concerns seriously

- Act promptly and proportionately where concerns arise
- Work with appropriate external agencies where required
- Respect confidentiality while prioritising safety

Safeguarding is everyone's responsibility.

5. Definitions and types of abuse

Safeguarding concerns may include, but are not limited to:

- Physical abuse
- Sexual abuse or exploitation
- Psychological or emotional abuse
- Financial or material abuse
- Domestic abuse
- Modern slavery
- Discriminatory abuse
- Organisational abuse
- Neglect, acts of omission or self-neglect

This list is not exhaustive.

6. Prevention and safe learning environment

Wylde Connections aims to create an environment where learners:

- Feel valued, respected and listened to
- Are encouraged to raise concerns
- Know how to access support

Staff involved in delivery understand their safeguarding responsibilities and receive appropriate guidance.

7. Roles and responsibilities

Operations Director (Designated Safeguarding Lead)

The Operations Director is responsible for:

- Overseeing safeguarding arrangements
- Receiving and responding to safeguarding concerns
- Liaising with external agencies where required
- Ensuring records are maintained appropriately

Staff and associates

All staff and associates are responsible for:

- Being alert to safeguarding concerns
- Responding appropriately to disclosures
- Reporting concerns promptly

8. Responding to safeguarding concerns

If a learner discloses a safeguarding concern:

- Listen calmly and respectfully
- Do not promise confidentiality
- Reassure the learner that the concern has been taken seriously
- Report the concern promptly to the Operations Director

Immediate risks should be escalated without delay.

9. Confidentiality and information sharing

Information will be shared on a need-to-know basis and in line with data protection requirements.

Confidentiality will be respected unless there is a risk of harm to the learner or others.

10. Support for learners

Wylde Connections will provide appropriate support and signposting for learners who raise safeguarding concerns.

Support will be tailored to individual circumstances.

11. Review and governance

This policy will be reviewed annually to ensure continued effectiveness and compliance.



Approved by: Operations Director

Date: 29th December 2025